

Role Description – The Supervisee

As a supervisee I am accountable to the Methodist Church for the ministry I exercise as an office holder of the church (whether as an ordained or lay person).

As a supervisee I am responsible for:

- Ensuring that I am available for supervision for 90 minutes six times a year and prioritising agreed times.
- Requesting an additional 2 supervisions should the context or nature of my work make this necessary.
- Raising any problems about the supervisory relationship with my supervisor if possible, and with another responsible office if that proves impossible or unproductive (e.g. District Chair, Connexional Director of Supervision)
- Travelling to meet my supervisor except when other arrangements have been made, e.g. by Skype
- Preparing responsibly for supervision ensuring that it is a productive use of my own and the Church's time and resources
- Raising with my supervisor issues that are significant and worthy of reflection from across the range of my practice (and if relevant, also, in relation to my supervisory work).
- Working with my supervisor to explore dimensions of risk in my work including those relating to safeguarding myself and others; the use of power by me and others and the negotiation of boundaries
- Working with my supervisor to explore aspects of my own development
- Reflecting with my supervisor on my own vocational journey and my wellbeing
- Collaborating with my supervisor in producing accurate and useful Agreed Records and Reports as detailed in the Policy
- Taking any formal actions within the timeframe agreed with the supervisor as recorded on the form and reporting the outcomes at the next supervision
- Reflecting between supervisions on the issues raised in supervision and taking responsible action in relation to them.

Should the supervisory relationship suggested for me present a serious difficulty because of the nature of the existing relationship or some other factor I should speak to the District Chair in the first instance.

Should problems arise in the supervisory relationship that cannot be resolved within it, I should contact the Chair of District.

The Connexional Director of Supervision is available to supervisees, supervisors and District Chairs for consultation about how to resolve problems arising in and relating to supervision.