The Methodist Church The Methodist Church

Safeguarding Training Personal Data Processing Statement

1. Why have I been given a Personal Data Processing Statement?

You have been given this personal data processing statement because you requested to attend safeguarding training within the Methodist Church. The Methodist Church is committed to the protection of your rights under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. This notice will inform you of your rights and provide information about how we hold and use your personal data.

2. What is personal and criminal offence data?

Personal data is information, which indirectly or directly allows you to be identified via circumstances or specific details. It may include personal data such as names, addresses and dates of birth and special category personal data such as information about sexual life, political affiliation or health. Criminal offence data includes information about allegations, proceedings and convictions. Personal, special category and criminal offence data may be processed in the course of responding to a safeguarding concern.

3. How do we process your data?

In compliance with the UK GDPR, the Methodist Church makes the following commitments about the processing of your data:

- Information will not be processed beyond what is necessary for the safeguarding process.
- Data about you will be kept up-to-date and records amended to address factual inaccuracies as soon as possible.
- We will store information securely, with the use of sufficient measures to protect your data from unauthorised access, loss or misuse.
- We will destroy data that is no longer required in a safe and appropriate manner.

We use your personal and criminal offence data to assess and manage any safeguarding risks identified which may be relevant to your engagement with the Methodist Church. This may include making further inquiries, risk assessment or putting safeguarding measures in place to ensure the safety of those engaging with the organisation.

However, please see our Privacy Notice and Annex 3 in particular for full information as to how your data is processed

If you have any queries about data processing in respect of Safeguarding, please contact a safeguarding officer or the appropriate data protection officer as outlined in our Privacy Notice, which is located at Privacy notice (methodist.org.uk)