DBS Guidance for 3Generate

All adults who attend as leaders or helpers for groups should hold a valid DBS check relevant to their role.

The Methodist Church has set different timescales for accepting DBS checks depending on where they were issued:

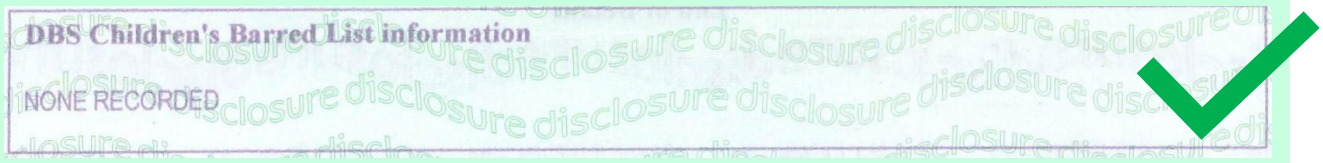
- Those issued through the **Methodist Church** should be **less than 5 years old**.
- Those issued through **any other organisation** should be **less than 2 years old**.

Weekend Groups

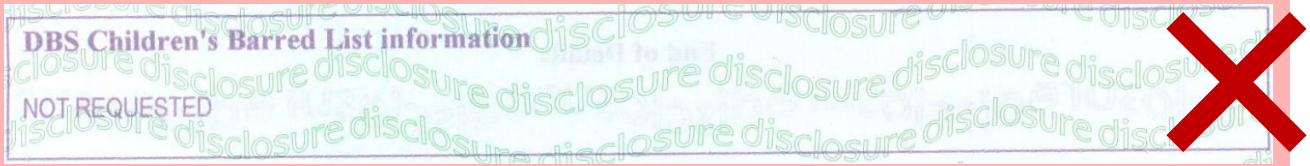
All group leaders and helpers (including any parents who are part of the group) who are attending the weekend and staying overnight, should have an **Enhanced DBS check with Regulated Activity for Children and Young People's workforce**.

Enhanced DBS checks list all relevant checks that have been undertaken. For Children and Young People, this will appear in the DBS Children's Barred List information section.

DBS checks for Children and Young People's Regulated Activity, will show **'None Recorded'.**



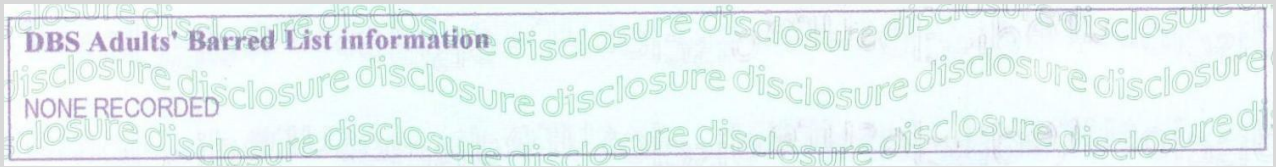
DBS checks which do not include Children and Young People's Regulated Activity will show **'Not Requested'.**



Adults with Additional Needs

Leaders and helpers who bring any **18 year olds with additional needs**, will also need a DBS check for Vulnerable Adults Regulated Activity. For Vulnerable Adults, this will appear in the DBS Adult's Barred List information section.

DBS checks for Vulnerable Adults Regulated Activity, will show **'None Recorded'** as illustrated below:



If a leader or helper for your group, does not have a DBS that includes the required checks, they should immediately apply for a new DBS check to allow time for the check to be processed by the Disclosure and Barring Service and local police checks.

Applying for a new DBS Check

Further information on applying for a new DBS check can be obtained from your Minister or your Church/Circuit Safeguarding Officer. Please advise them to select one of the following roles on the DDC (Due Diligence Checking) online platform when requesting a DBS check to ensure the correct level of check is completed:

For Volunteers	For Lay Employees
Children Young People church volunteer (Regulated Activity)	**Children Young People church paid worker (Reg Activity)**
Children Young People Vulnerable Adults Vol (Reg Activity)*	Children Young People Vulnerable Adults Worker (Reg Activity)*

*only required if bringing adults with additional needs

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